



North Carolina Department of Health and Human Services  
Division of Mental Health, Developmental Disabilities  
And Substance Abuse Services

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary  
Richard J. Visingardi, Ph.D., Director

December 18, 2003

Memorandum

To: Area/LME Directors  
From: Darlene Steele, Regulatory Team Leader  
Re: CAP-MR/DD Manual Revisions

Enclosed are revisions to the 2001 CAP-MR/DD Manual as well as a list of other changes to the Manual and Plan of Care Approval Activities. These documents are being posted to the Division web page and are to be effective January 1, 2004. Please notify the provider agencies, consumers, guardians, and other stakeholders that the information can be accessed on the Division web page.

Questions about this information should be directed to the Regulatory Team at (919) 420-7934.

c: Secretary Carmen Hooker Odom  
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